

# Behaviour Based Safety Observation Form Z1

Employee Observed:	Observer:	
Date of Observation:	Location:	Task:

	ME	IR
<b>PPE</b>		
PPE worn _____		
Meets job requirements		
Worn correctly		
Acceptable condition		

	ME	IR
<b>PROCEDURE</b>		
Established and understood		
Employee authorized to operate		
Maintained and followed		
Adequate for task		

<b>TOOLS / EQUIPMENT</b>		
Tools/equipment		
Safe tools, equipment, material		
Proper guards, barriers		
Used correctly		

<b>HOUSEKEEPING</b>		
Area is clear of obstructions		
Area is used for its intended purpose		
Material is stored in safe manner		
Proper disposal procedures followed		

<b>PEOPLE</b>		
Exertion: pushing / pulling / lifting / reaching		
Extreme temperatures: pushing / pulling		
Risk to be struck by objects		

<b>CHEMICALS</b>		
MSDS available		
Chemicals are stored appropriately		
Correct PPE is worn around chemicals		

ME – Meets expectations    IR – Improvement Required

<b>Observers Notes:</b>

<b>Corrective Action Required:</b>

<b>Observers Feedback given to Employee:</b>

Observer Signature:	Date:
Employee Observed Signature:	Date:

<b>Internal Use:</b>	
Documented for trend analysis: (Yes / No)	Feedback given to observed employee: (Yes / No)
Observer Sign:	Employee Sign: